



## ENVIRONMENTAL AND SUSTAINABILITY POLICY

Park Lane Press Limited is a commercial print, fulfilment and mailing company operating out of Corsham, our main output includes brochures, reports, leaflets, direct mail, folders, greeting cards, stationery.

We recognise our operations result in emissions to air and water, the generation of waste and consumption of natural resource, we therefore realise the importance of environmental protection and sustainability. We therefore operate an environmental management system, we are committed to running our business responsibly and in compliance with all environmental regulations, legislation and approved codes of practice relating to the printing industry and our activities. It is our objective to operate with, and to maintain good relations with all regulatory bodies.

It is Park Lane Press Limited's declared policy to carry out all measures reasonably practicable to meet, exceed or develop all necessary or desirable requirements and to continually improve environmental performance through the implementation of the following:

1. Assess and regularly re-assess the environmental effects of the Organisation's activities and integrate sustainability considerations into all our business decisions.
2. Assess and regular re-assess the Organisations environmental and sustainability objectives and targets
3. Assess and regularly re-assess legislation and regulation that apply to the Organisation's activities
4. Training of employees in environmental and sustainability issues
5. Minimise the production of waste
6. Minimise material wastage
7. Minimise energy wastage
8. Promote the use of FSC, recyclable and renewable materials
9. Reduce and/or limit the production of pollutants to water, land and air
10. Control noise emissions from operations
11. Evaluate paper suppliers to avoid using paper that has come from controversial sources such as illegally harvested forests, genetically modified forests, forests where serious social conflicts are occurring and forests with wood originating from uncertified high conservation value areas.
12. Evaluate all suppliers environmental performance before selecting as an approved supplier.
13. To be involved with educating and working with the local community on environmental matters.
14. Purchase electricity from a supplier committed to renewable energy.

This policy is communicated to all employees, suppliers and sub-contractors and is made available to the public. In drafting and reviewing the Environmental and Sustainability Policy all personnel involved ensure that it:

1. Is appropriate to the nature, scale and environmental impacts of its activities
2. Includes a commitment to continual improvement and the prevention of pollution
3. Includes a commitment to comply with the relevant environmental legislation and regulations, and with the other requirements to which the Organisation subscribes
4. Provides the framework for setting and reviewing environmental objectives and targets
5. Is documented, implemented and maintained and communicated to all employees
6. Is available to the public

..... (Director)

Date: 15th September 2010

